

## Checklist for Teacher or Adult Sponsor (9)

This completed form is required for ALL projects prior to experimentation  
(NEOSEF Checklist for Adult Sponsor Form 1 and Student Checklist Form 1A will suffice)

**To be completed by the Adult Sponsor in collaboration with the student researcher:**

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Title of Project: \_\_\_\_\_

- 1) I have reviewed the BEST Medicine Rules and Regulations and assume reasonable responsibility for the student's compliance.
- 2) I have reviewed the student's completed Student Information (1A). I have read/understand the student's research plan and we have discussed the possible risks and dangers to the student researcher prior to experimentation.
- 3) The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC or IBC:

Humans                       Potentially Hazardous Biological Agents                       rDNA                       Tissues  
 Vertebrate Animals                       Microorganisms

- 4) Forms to be completed for ALL Projects:  
Regulated Research Institutional/Industrial Setting Form (2) (when applicable)  
Adults Sponsor Checklist (9)                      Continuation Form (6) (when applicable)  
Forms (1AR1E)                      Approval Form (1)
- 5) **Additional forms required if the project includes the use of one or more of the following** (check all that apply):

**Humans** (Requires prior approval by an Institutional Review Board (IRB))

- Human Subjects Form (1C)  
 Qualified Scientist Form (3) (if applicable and/or required by the IRB)

**Vertebrate Animals** (Requires prior approval)

- Vertebrate Animal Form (4) – for projects conducted in a non regulated research site (SRC prior approval required)  
 Vertebrate Animal Form (5) – for projects conducted at a Regulated Research Institution.  
 Qualified Scientist Form (3) – required for all vertebrate animal projects at a regulated research site or when applicable

**Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC or IBC).

- Potentially Hazardous Biological Agents Risk Assessment Form (12)  
 Human and Animal Tissue Form (8) – to be completed in addition to Form 12 when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids  
 Qualified Scientist Form (3) (when applicable)  
 Risk Assessment Form (11) required for projects involving protists, archae and similar microorganisms and for projects using manure for composting, fuel production or other non culturing experiments (12, 8 and 3 are not required)

**Hazardous Chemicals, Activities and Devices** (No prior approval required)

- Risk Assessment Form (11)  
 Qualified Scientist Form (3) (required for projects involving DEA controlled substances or when applicable)

\_\_\_\_\_  
Adult Sponsor's Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date of Review  
(Must be prior to experimentation)

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email