



**Cleveland State University**  
**Work Zone Safety and Efficiency Transportation Center**

October 19, 2006

Members of the Advisory Board,

The second meeting (the first was held during the fall of 2004) of the CSU Transportation Center Advisory board will take place on October 26, 2006 at 10:00 AM in the Civil Engineering conference room. This room is located on the first floor of Stilwell Hall in the Civil Engineering wing of the building.

The tentative agenda for this meeting is as follows:

1. Approval of agenda
2. Introductions
3. Approval of previous meeting minutes
4. Election of Advisory Committee Chair
5. Overview (S. Duffy)
6. Future Meetings
7. Adjourn

This is not an overly ambitious agenda. Hopefully we can be finished with formal business in just over an hour. The strategic plan for the Center has not been approved by the US DOT yet. So this meeting is merely organizational and informative. I will forward each of you a copy of our strategic plan prior to the meeting.

Please confirm your attendance with me by email. One day parking permits will be made available to those requesting them. Students will meet you curbside on Chester Avenue outside Stilwell Hall with permits that will allow you to park anywhere on campus for one day.

Respectfully,

Stephen F. Duffy PhD, PE, F. ASCE  
Center Director  
Professor of Civil Engineering